

NOTICE OF REGULAR MEETING

HUACHUCA CITY TOWN COUNCIL

THURSDAY, MARCH 8, 2018, 7:00 P.M.

Town Hall Council Chambers - 500 N. Gonzales Blvd. - Huachuca City, AZ 85616

AGENDA

- A. **Call to Order and Pledge of Allegiance.**
- B. **Invocation**
- C. **Roll Call and Determination of Quorum.**
- D. **Approval of minutes from the Town Council Meeting of February 22, 2018, including the minutes of the Executive Session held February 22, 2018.**
- E. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**
- F. **Reports by Council Members and Officers.**
 - 1. **Councilmember Welsch - Library/Senior Center [may include a report by the Library Director]**
 - 2. **Councilmember Wallace- Finance**
 - 3. **Councilmember Banks – Planning and Zoning [may include a report by the Planning and Zoning Administrator]**
 - 4. **Councilmember Butterworth – Public Safety [may include reports by the Police and Fire Chiefs]**
 - 5. **Councilmember Hirshberg– Parks and Recreation**
 - 6. **Mayor Pro Tem Johnson - Public Works [may include reports by the Landfill and Public Works Directors]**
 - 7. **Mayor Taylor – Mayor’s Report**
 - 8. **Matthew Williams – Town Manager’s Report**
- G. **Unfinished Business:**
 - 1. **Discussion and/or Action [Mayor Taylor]:** Second Required Reading of Ordinance No. 2018-03, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, AMENDING TOWN CODE CHAPTER 2.20 “COUNCIL PROCEDURE” SECTION 2.20.060 “ORDER OF BUSINESS” TO CHANGE TO ORDER OF BUSINESS AT MEETINGS OF THE TOWN COUNCIL. Discussion and possible decision by Council to adopt either Option 1, which includes an invocation at the beginning of Council Meetings or, Option 2, excluding the invocation.
- H. **New Business:**
 - 1. **Discussion and/or Action [Chief Thies]** Presentation and approval of the police department’s weapons and equipment exchange and upgrade program.

2. **Discussion and/or Action [Mayor Taylor]:** Direct staff to investigate business license fees and permits and begin the process to adjust the fees accordingly.
 3. **Discussion and/or Action [Mayor Taylor]:** Direct staff to investigate Library fees and begin the process to adjust the fees accordingly.
 4. **Discussion and/or Action [Mayor Taylor]:** Direct staff to investigate Animal Shelter fees and begin the process to adjust the fees accordingly.
 5. **Discussion and/or Action [Director Harvey]** Consideration of Town Facility fee waiver for the Order of the Eastern Star Condon Chapter No.12 for their Annual Easter Egg Hunt scheduled for March 31, 2018.
 6. **Discussion and/or Action [Town Manager]:** Authorization to declare as surplus property from the Huachuca City Fire Department, the following item(s) to be sold by auction or otherwise disposed of in accordance with Town Policy.
 - a. Red 4 Suzuki 4 wheeler
 - b. Green Yamaha 4 wheeler
 - c. Yamaha 4 wheeler
 7. **Discussion and/or Action [Town Manager]:** Authorization for repairs to the 836 landfill compactor in the amount of \$10,000 in preparation for the possible sale of the compactor.
 8. **Discussion and/or Action [Town Manager]:** Presentation of options pertaining to the 836 landfill compactor. Option 1 concerns selling all of the compactors. Option 2 concerns selling the oldest compactor.
 9. **Discussion and/or Action [Town Clerk]:** Presentation of additional benefits available to the Town as a member of the Arizona Municipal Risk Retention Pool (AMRRP).
 10. **Discussion and/or Action [Councilor Banks]:** Recommendations from the Planning and Zoning Commission pertaining to the Conditional Use Permit hearing for Gardner's Garage held on February 21, 2018.
 11. **Discussion and/or Action [Town Manager]** Authorization to declare as surplus property from the Huachuca City Landfill, the following item(s) to be sold by auction or otherwise disposed of in accordance with Town Policy.
 - a. Recycling Equipment
 - b. Roll-off truck
 12. **Discussion and/or Action [Town Manager]:** Executive [closed] session, pursuant to A.R.S. 38-431.03 (A) (1) for discussion regarding the appointment of Jennifer Fuller to the position of Town Clerk.
 13. Discussion and/or Action [Mayor Taylor] Appointment of Jennifer Fuller to the position of Town Clerk with a six-month probationary period.
- I. **Payment Approval Report in the amount of \$91,735.95**
- J. **Call to the Public: [3 min. limit] ARS 38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public**

body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

K. **Items to be placed on the next agenda:**

L. **Adjournment:**

Posted March 6, 2018 at 6:00 p.m. at the following locations:

Town Hall Bulletin Board 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Hall Lobby 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Website https://huachucacityaz.gov
Huachuca City U.S. Post Office 690 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Library 506 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Police Department 500 N. Gonzales Blvd. Huachuca City, AZ 85616

Jennifer A. Fuller

Interim Town Clerk

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.